

## **TOLAR CITY COUNCIL MINUTES – SEPTEMBER 21, 2009 – REGULAR MEETING**

The City of Tolar Council met on September 21, 2009 at 7:00 P.M.

Present: Terry Johnson, Mayor  
Matt Hutsell  
Sally Grimes  
Barbara Gilliam  
Kevin Fron

Absent: Lindsay Morgan

City Staff Present: Joyce Johnson, City Secretary  
Rodney Cox, Chief of Police

Citizens Present: Sherriff Roger Deeds  
Gwen Mabery

### **CALL TO ORDER**

A quorum was established and the regular meeting was called to order at 7:02 P.M.

### **ROLL CALL**

Matt Hutsell, Sally Grimes, Barbara Gilliam, Kevin Fron were all present.  
Lindsay Morgan was absent.

### **PUBLIC HEARING**

Hearing was declared open at 7:04 p.m.

- A. Discuss the proposed tax rate for 2010 tax year.
- B. Discuss the proposed 2009/2010 fiscal year budget.

Mayor Johnson asked for public comments three times. No comments were made.  
No discussion as held.  
Hearing closed at 7:05 p.m.

### **CITIZENS APPEARANCE**

None

### **NEW BUSINESS** (Items A,B & C were moved up on agenda)

- A. Discuss and consider Ordinance 09-03 adopting the 2009-2010 fiscal year budget for for the City of Tolar.

Motion by Matt Hutsell, second by Barbara Gilliam to approve Ordinance 09-03 adopting the 2009-2010 fiscal year budget.  
Motion carried 4-0

B. Discuss and consider Ordinance 09-04 adopting the 2010 property tax rate for the City of Tolar.

Motion by Matt Hutsell "I move that the property tax rate be increased by the adoption of a tax rate of .46 cents per hundred dollar valuation, which is effectively a 16.8242 percent increase in the tax rate", second by Sally Grimes.  
Motion carried 4-0

C. Presentation and acceptance of donated patrol car from Sheriff Roger Deeds

Mayor Johnson and Chief R.C. Cox were presented keys to donated patrol car by Sheriff Roger Deeds. Letter of appreciation was presented to Sheriff Deeds by Mayor Johnson.

### **APPROVAL OF MINUTES**

July 20, 2009 regular meeting

Motion by Sally Grimes, second by Kevin Fron to approve minutes as presented.  
Motion carried 4-0

September 09, 2009 Budget Workshop

Motion by Barbara Gilliam, second by Kevin Fron to approve minutes as presented.  
Motion carried 4-0

### **OLD BUSINESS**

A. Discuss and take necessary action for the JD Neely Community

Gwen Mabery updated council on fund raiser proceeds for the last two fish fry's totaling \$ 3083.00.

Paving of the parking lot was discussed. Matt Hutsell has been in contact with County Commissioner Mike Sympson, county may be able to do parking lot through an inter local agreement.

Additional 14 boxes of ceiling tiles will need to be purchased, cost of each box \$ 14.86 each. Insulation will cost around \$ 1500.00.

Culverts may be needed on Donley St., water is not draining after it rains.

Mrs. Cherry had presented the city with some possible rules and regulations, these were submitted to the city attorney for review. Matt Hutsell would like for goals for the board such as becoming a 501c, bylaws and responsibilities of the board.

### **NEW BUSINESS**

D. Discuss and consider updating court software to Incode Court Management System Current software being used is antiquated DOS program from the State of Texas. Judge Wallis would like to update to Incode (managed hosting solution) through Tyler Technologies. Software will be hosted via internet by Tyler Technologies They would do all updates, maintenance and backups for the court.

Monthly fee would be \$ 463.00 for two years with an initial set up fee of \$ 1500.00.

Motion by Barbara Gilliam, second by Sally Grimes to update court software to Incode (managed hosting solution) for a monthly fee of \$ 463.00.

Motion carried 4-0

E. Discuss the status of reserve officers

One reserve officer has been hired, background check as completed. In the process of doing background checks on two more as possible hires. Two have been eliminated as a results of background checks.

F. Discuss and possibly approve agreement between the City of Tolar and TxDot for the purpose of landscaping the island located at Hwy 377 and Hill City Hwy

Council members Sally Grimes and Barbara Gilliam would like to landscape the island with low growing self maintaining plants and also place a sign with the city's name on it. TxDot would like for the City of Tolar to sign an agreement to release the State of any liability and to maintain and remove any landscaping if necessary. Landscaping plan has already been submitted by Sally Grimes.

Motion by Matt Hutsell, second by Kevin Fron to enter into contract to landscape island at Hwy 377 and Hill City Hwy.

Motion carried 4-0

G. Discuss and consider nominating three candidates for the Hood County Appraisal District Board of Directors

Discussion held concerning the nominees. Dr. Kuban and Mr. Baldree would like to serve again. Mr. Williams is not running. Mayor asked for motion for nominate Dr. Kuban and Mr. Baldree. Council would like for the Mayor to run.

Motion by Sally Grimes, second by Matt Hutsell to nominate Dr. Kuban, Walter Baldree and Mayor Terry Johnson.

Motion carried 4-0

H. Discuss and approve financials, bank reconciliations and accounts payable

Motion by Matt Hutsell, second by Barbara Gilliam to approve as presented.

Motion carried 4-0

**ITEMS FROM COUNCIL**

None

**STAFF REPORTS**

A. Police Report

Written report provided to council.

Motion by Barbara Gilliam, second by Kevin Fron to approve as presented.

Motion carried 4-0

B. Court Report

Written report provided to council.

Motion by Kevin Fron, second by Sally Grimes to approve as presented.

Motion carried 4-0

C. Public Works Report

Motion by Matt Hutsell, second by Kevin Fron to approve as presented.

Motion carried 4-0

D. Administrative Report

Verbal report given by Mayor Johnson. Office closed on Oct 12th for Columbus Day. Joyce Johnson on vacation from October 12-19th.

Motion by Matt Hutsell, second by Barbara Gilliam to approve verbal report.

Motion carried 4-0

**EXECUTIVE SESSION**

None

**ACTION ON ITEMS TAKEN UP IN EXECUTIVE SESSION**

None

**ANNOUNCEMENTS**

October 19, 2009 regular meeting

**ADJOURN**

Motion by Barbara Gilliam, second by Matt Hutsell to adjourn at 7:45 p.m.

Motion carried 4-0

APPROVED: \_\_\_\_\_  
Terry Johnson, Mayor

ATTEST: \_\_\_\_\_  
Joyce Johnson, City Secretary